



**August 29, 2023**

The Regular Meeting of the Alexandria Central School Board of Education, held in the Auditorium, was called to order at 6:00 p.m. by Board President, Suzanne Hunter.

**Board Members Present:** President- Suzanne Hunter, Vice President- Timothy Davidson, Emily Chase, Eric Heath, Heather Lavarnway, Christine Lingenfelter, and Christopher Symenow

**Others Present:** Christopher Clapper- Superintendent of Schools, and Brianne Durham- School Business Administrator (Virtual)

The Pledge of Allegiance was recited.

**Executive Session**

Motion by Heath, seconded by Chase, to go into executive session per article F, to discuss the possible employment history of a particular person. Time: 6:03 p.m.  
7 yes 0 no Motion Carried

Motion by Chase, seconded by Lavarnway, to come out of executive session and to reconvene into regular meeting. Time: 6:32 p.m.  
7 yes 0 no Motion Carried

**Public Hearing - Safety Plan & Safety Emergency Remote Instruction Plan**

Mr. Clapper provided a brief overview of the District-Wide Safety & Emergency Remote Instruction Plans and conducted a Public Hearing with regards to the plan, which included requests for Public comments or questions.

**Public Hearing - Code of Conduct**

Mr. Clapper provided a brief overview of the Code of Conduct during the Public Hearing and stated that nothing has changed with the code since its last adoption, and that it can be found in its entirety on the website. This was followed by requests for Public comments or questions.

**Close Public Hearing**

**Adopt the 2023-2024 District-Wide Safety Plan**

Motion by Symenow, seconded by Chase, on the recommendation of the Superintendent, to adopt the 2023-2024 District-Wide Safety & Emergency Remote Instruction Plans as presented.  
7 yes 0 no Motion Carried

**Adopt the 2023-2024 Code of Conduct**

Motion by Lingenfelter, seconded by Heath, on the recommendation of the Superintendent, to adopt the 2023-2024 Code of Conduct as presented.  
7 yes 0 no Motion Carried

Executive Session
Public Hearings
Adopt the 2023-2024 District-Wide Safety Plan
Adopt the 2023-2024 Code of Conduct

## Consent Agenda

- 1) **Minutes:**
  - a. Minutes of the July 25, 2023 Regular Meeting
- 2) **July 2023 Fiscal Reports:**
  - a. Activity Account Report
  - b. Lunch Fund Report
  - c. Warrants
  - d. Internal Auditor Reports
- 3) **CSE / 504 Placements:**
  - a. Acceptance of Recommendations from the Committee on Special Education.
  - b. Acceptance of Recommendations from the 504 Committee.

Motion by Davidson, seconded by Lingenfelter, to approve the above Consent Agenda items as presented.

7 yes 0 no Motion Carried

### **Set Price of School Lunch for 23-24 School Year**

Motion by Chase, seconded by Lavarway, to set the price of a school lunch for the 23-24 school year as follows: 1 free full meal plus a salad bar sample, full second meal - \$3.00.

7 yes 0 no Motion Carried

### **Approve BOCES AS-7 Contract for 2023-24**

Motion by Heath, seconded by Symenow, to approve the Jefferson-Lewis BOCES AS-7 contract for 2023-2024.

7 yes 0 no Motion Carried

### **Accept Bids for Obsolete Equipment/Miscellaneous Items**

Motion by Lavarway, seconded by Chase, on the recommendation of the Superintendent, to accept the bids as listed below from Auctions International:

<u>Quantity</u>	<u>Item</u>	<u>Bid Amount</u>
1	Chevy Pickup Truck	\$36,100
2	Yellow Clamshells for Waste Oil Storage	\$25 each

7 yes 0 no Motion Carried

### **Sale or Disposal of Obsolete Equipment/Miscellaneous Items**

Motion by Chase, seconded by Lavarway, on the recommendation of the Superintendent, to approve the following items to be considered for public auction from Auctions International:

<u>Quantity</u>	<u>Item</u>
1	Cafeteria Hot Serving Line
1	Safe
1	Wood Lathe
1	Heater
2	Outhouses
1	Vending Machine

7 yes 0 no Motion Carried

## Consent Agenda

-Minutes

-July 2023 Fiscal Reports

-CSE/504 Placements

Set Price of School Lunch for 23-24 School Year

Approve BOCES AS-7 Contract for 2023-24

Accept Bids for Obsolete Equipment/Miscellaneous Items

Sale or Disposal of Obsolete Equipment /Miscellaneous Items

**Approve Athletic Combining Contracts**

Motion by Heath, seconded by Symenow, on the recommendation of the Superintendent, to approve the contract allowing Alexandria Central School District combining with the Thousand Island Central School District as host, for the purpose of athletic competition pending approval of NYSPHSAA, to compete in the sport of Boys Lacrosse at the Modified and Varsity Levels for the 2023-2024 school year.

7 yes 0 no Motion Carried

Motion by Davidson, seconded by Lingenfelter, on the recommendation of the Superintendent, to approve the contract allowing Alexandria Central School District combining with the Thousand Island Central School District as host, for the purpose of athletic competition pending approval of NYSPHSAA, to compete in the sport of Boys Football at the Modified and Varsity Levels for the 2023-2024 school year.

7 yes 0 no Motion Carried

**Volunteer Approvals**

Motion by Chase, seconded by Symenow, on the recommendation of the Superintendent, to approve the following as Alexandria Central School Volunteers for the 2023-2024 school year when requested by staff: Bethany Heath // Eric Heath // Cindy Demo.

6 yes 0 no 1 abstained (Heath) Motion Carried

**Retirements/Resignations**

Motion by Davidson, seconded by Lingenfelter, on the recommendation of the Superintendent, to accept the following resignation:

Name	Position	Effective Date
Kevin Durr	Resignation as Counselor	August 18, 2023

7 yes 0 no Motion Carried

**Long Term Appointments**

Motion by Heath, seconded by Lavarnway, on the recommendation of the Superintendent, to appoint Lucella Gionet as a long-Term Secondary Mathematics Substitute for the 23-24 School Year, beginning approximately September 1, 2023.

7 yes 0 no Motion Carried

Motion by Chase, seconded by Symenow, on the recommendation of the Superintendent, to appoint Heather Parrow as a temporary Secondary English Teacher for the 23-24 School Year, beginning approximately September 1, 2023 for a period of time yet to be determined at the rate of \$40/hour.

7 yes 0 no Motion Carried

Approve Athletic Combining Contracts

Volunteer Approvals

Retirements/Resignations

- Kevin Durr

Long Term Appointments

- Lucella Gionet
- Heather Parrow

## Mentor Approvals

### Mentor Approvals

Motion by Heath, seconded by Lingenfelter, on the recommendation of the Superintendent, to approve the following as Alexandria Central School Mentors for the 2023-2024 school year:

<b>Mentors Name:</b>	<b>Mentor For:</b>	<b>Mentors Name:</b>	<b>Mentor For:</b>
Chelsea Foster & Michele Carr	Taydan Jeffers	Andrea Miller	New Counselor (TBD)
Mary Cole	Julia Kaval	Jamie Putnam	Andrea Mitchell
Angela Sinkbiel	Audra McFee	Mathew Greene	Madison Cullen
Kim Ingerson	Karissa Hagar	Lucy Gionet	Greg Roslonowski
Denise Haddock	Benton Kessler	Hayley Ascough	Shonshanna Cohen
Denise Haddock	Patrick Copeland	Heather McClrath	Thomas Murphy
Chelsea Foster & Michele Carr	Jessica Durand	Lucy Gionet	Roberto Elizondo
Jodi Cullen	Ian McClrath	Andrea Miller	Robert Fountain III
Mathew Greene	Brandon Hollis	Andrea Miller	Michelle Mourino

7 yes 0 no Motion Carried

### New Substitute Approvals

Motion by Lingenfelter, seconded by Heath, on the recommendation of the Superintendent, to approve the following substitutes for the 2023-2024 school year:

<b>Name</b>	<b>Substitute Positions</b>	<b>Certified</b>	<b>Fingerprinted</b>
Jordan Blackburn	Substitute Cleaner	N/A	Pending
Allison Thomas	Substitute Aide (Transportation)	N/A	Pending
Brian DeFranco	Substitute Bus Driver // Substitute Aide (Transportation)	N/A	Pending

7 yes 0 no Motion Carried

### Approve Returning Substitutes for the 2023-2024 School Year

Motion by Davidson, seconded by Chase, on the recommendation of the Superintendent, to approve the following returning substitutes for the 2023-2024 school year:

### Substitute Teachers

Ashton Angus	Mark Benz	Melissa Brierre	Sherri Burlingame	Richard Campany	Taylor Carey	Willard Cole
Karen Dingman	Stephen Dreizler	Aleina Durham	Elizabeth Gentner	Taylor Hudon	Michael Langridge	Kevin Leeson
Elizabeth Livingston	Robin Martin	Todd Marshall	Clark Morgan	Marcelle Morgan	Starr Pierce-Hanssen	Jacqueline Pitts
Dawn VanCour	Cheri VanBrocklin	Sarah Webster	Emmalee White	Caitlyn Burrows		

### Substitute Teacher Assistants

Ashton Angus	Mark Benz	Melissa Brierre	Sherri Burlingame	Richard Campany	Taylor Carey	Willard Cole
Karen Dingman	Stephen Dreizler	Aleina Durham	Elizabeth Gentner	Taylor Hudon	Michael Langridge	Kevin Leeson
Elizabeth Livingston	Robin Martin	Todd Marshall	Clark Morgan	Marcelle Morgan	Starr Pierce-Hanssen	Jacqueline Pitts
Dawn VanCour	Cheri VanBrocklin	Sarah Webster	Emmalee White	Caitlyn Burrows		

(Cont.)

## New Substitute Approvals

Approve Returning  
Substitutes for the  
2023-2024 School Year

**Approve Returning Substitutes for the 2023-2024 School Year (Cont.)**

**Substitute Bus Drivers**

Robert Gladle	Roderick Tidd (Sub Driver & Sub Auto Service Person)	Andrew Wood	Christopher Clapper	Brianne Durham	Renee Gill	Scott Diange
William Gill	Pam Kerr	Erin Monica				

**Substitute Aides (Transportation)**

Scott Diange	Robert Gladle	Linda Reynolds	Roderick Tidd	Andrew Wood	Renee Gill	Brianne Durham
Alethea McIlrath	Christina Robinson	Pam Kerr	Erin Monica	Karen Dingman	Erin Monica	Anna Bassett

**Substitute Cafeteria**

Mary Seckner						
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**Substitute Cleaners**

Leslie Baker						
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**Substitute Nurses**

Elizabeth Dreizler	Jena Shaw	Michaela McAdoo				
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7 yes 0 no Motion Carried

**Administrative Reports by Mr. Christopher Clapper, Superintendent**

NYS Submissions, Walk-In Cooler Grant, Building Updates, Bid Opening, and Logo Discussion.

**Committee Updates**

Updates were given from the Onboarding, Transportation, and Athletic committees.

**Public Participation**

There was a session of public participation

**Executive Session**

Motion by Davidson, seconded by Chase, to go into executive session for the evaluation of the Superintendent. Time: 8:00 p.m.

7 yes 0 no Motion Carried

Motion by Davidson, seconded by Chase, to come out of executive session and reconvene into regular meeting. Time: 9:06 p.m.

7 yes 0 no Motion Carried

**Adjournment**

Motion by Symenow, seconded by Heath, to adjourn. Meeting adjourned at 9:07 p.m.

7 yes 0 no Motion Carried

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Renee Gill, District Clerk

Approve Returning Substitutes for the 2023-2024 School Year (Cont.)

Administrative Reports by Mr. Christopher Clapper, Superintendent

Committee Updates

Public Participation

Executive Session

Adjournment